



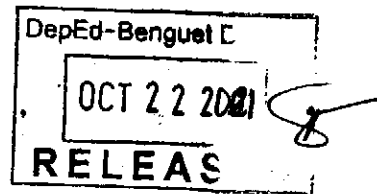
Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

October 21, 2021

**DIVISION MEMORANDUM**

No. 418, S2021

TO: All Schools Concerned  
SPG / SSG Teacher-Advisers



**ELECTION FOR DIVISION FEDERATION OF SUPREME STUDENT  
GOVERNMENT (SSG) / SUPREME PUPIL GOVERNMENT (SPG) FOR SY 2021-  
2022**

1. In line with OUA MEMO 00-0821-0140 "*Interim Guidelines on Student Government Elections for School Year 2021-2022 under the New Normal*" and OUA MEMO 00-1021-0059 "*Addendum to OUA MEMO 00-0821-0140: Interim Guidelines on Student Government Elections for School Year 2021-2022 under the New Normal*" the Schools Division Office of Benguet will be conducting the election for Division Federation of Supreme Student Government (SSG) / Supreme Pupil Government (SPG) on October 28, 2021 at 9:00AM (Thursday) via Microsoft Teams. Link will be posted at 8:00AM of the same day in the DepEd Tayo Youth Formation – Benguet Division Facebook Page.
2. The General Guideline for the SPG and SSG Elections will be as follows (OUA MEMO 00-1021-0102):
  - 2.1. The election in the Division Federation of SSG and SPG is exclusive for the elected School Presidents with one (1) voting power each.
  - 2.2. Considering the school categories, the following student government election conditions shall be carefully observed and followed:
    - Small and medium schools' elected Presidents shall proceed with the Division Federation Election. He or she is entitled to be elected in any electoral position and is eligible to vote.



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- Large and mega/extra-large schools' elected Presidents shall proceed with the District Federation Election. There, they must elect their set of officers who will lead their entire district. The elected Presidents shall represent their districts in the Division Federation Election. He or she is entitled to be elected in any electoral position and is eligible to vote.
  - 2.3. In cases where the elected President is not able to represent his or her respective school in the Division Federation Election, he or she shall not be elected in any position and is not eligible to any voting power. He or she cannot be represented by any officer next in his or her line.
  - 2.4. The Division and Regional Federations shall elect the following positions:
    - 2.4.1. President
    - 2.4.2. Vice President
    - 2.4.3. Secretary
    - 2.4.4. Treasurer
    - 2.4.5. Auditor
    - 2.4.6. Public Information Officer (PIO) and
    - 2.4.7. Protocol Officer
- The duties and responsibilities attached to each position are the same and can be found in the Constitution and By-Laws of the SPG and SSG in Elementary and Secondary Schools..
- 2.5. The rest of the body that will not be elected in any position will be designated as Board Members.
  - 2.6. First-past-the-post or single-member plurality voting must be applied in the electoral process, wherein voters cast their vote for a candidate of their choice, and the candidate who receives the most number of votes wins.
  - 2.7. Candidates for the elective positions shall be determined through nominations procedures.
  - 2.8. No nominated candidate can refuse to be nominated in any position
  - 2.9. Each School President can nominate any candidate to any position up to two (2) nominations only.
  - 2.10. When the election starts and during the election proceedings, Presidents are not allowed to take calls and send private messages.



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- 2.11. Any violation of the above-mentioned rules will be subjected to disqualification in any of the elective positions. The disqualification procedures shall be set by the Election Core Group Prior to the start of the Elections.
3. Microsoft Teams will be utilized as the official online set-up in conducting the student government elections in support of the Department of Education's initiative using it as the official online communication platform.
  4. Teacher-Advisers are to assist the SSG / SPG President during the conduct of the Election.
  5. Immediate dissemination of this memo is enjoined.

  
GLORIA B. BUYA-AO  
Schools Division Superintendent

SGOD/YFP/



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